

SCOTTISH COUNCIL OF JEWISH COMMUNITIES

**FINANCIAL ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2007**

SCOTTISH COUNCIL OF JEWISH COMMUNITIES

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SCOTTISH COUNCIL OF JEWISH COMMUNITIES

SIGNIFICANT INFORMATION

Scottish Charity Number 029438

BOARD OF MANAGEMENT

John A Cosgrove	Chairman (resigned 8 May 2007)
Kenneth Collins	Chairman (appointed 8 May 2007)
Frank House	Joint Vice Chairman
Hilary Rifkind	Joint Vice Chairman
Philip Mendelsohn	Joint Vice Chairman (appointed 4 June 2007)
Daniel H Clapham	Honorary Treasurer
Paul Spicker	Honorary Secretary
Ephraim Borowski	Director

ADVISERS

Bankers

Bank of Scotland
162/162a Fenwick Road
Giffnock
Glasgow
G46 6XF

Independent Examiner

Lewis J Osborne
2 Falkland Avenue
Newton Mearns
Glasgow
G77 5DR

Solicitors

Naftalin Duncan and Co
534 Sauchiehall Street
Glasgow
G2 3LX

PRINCIPAL ADDRESS

222 Fenwick Road
Giffnock
Glasgow
G46 6UE

SCOTTISH COUNCIL OF JEWISH COMMUNITIES

REPORT OF THE BOARD OF MANAGEMENT OF THE COUNCIL

The Board of Management presents its report and accounts for the year ended 31 December 2007. The financial statements have been prepared in accordance with the accounting policies set out on page 8 and comply with applicable law.

FORMATION OF THE COUNCIL

The Scottish Council of Jewish Communities was established on 25 March 1999 with a formal constitution adopted on 30 September 1999, as amended up to 1 July 2007. The constituent members of the Council are the Glasgow Jewish Representative Council, the Edinburgh, Dundee and Aberdeen Hebrew Congregations, the Jewish Network of Argyll and Highlands and any other Jewish communities or congregations existing in Scotland, as well as the Northern Region of the Union of Jewish Students.

PRINCIPAL ACTIVITIES

The Council's activities are to advance the education of the general public about the Jewish religion and the Jewish Community of Scotland, to advance the welfare of the Jewish community of Scotland and to promote its participation in the civic life of Scotland, and to promote racial harmony and good relations between the Jewish community and other religious, ethnic and racial groups.

REPORT OF THE ACTIVITIES OF THE COUNCIL

(a) Core Activities

The Council has continued to have close contact with the Scottish Parliament and Scottish Executive, meeting with many of the new Ministers and MSPs following the change of administration, and influencing policy on a wide range of matters including the defence of shechitah, restitution of looted art, water rates and fire safety in communal buildings and child protection.

The Council continues to brief relevant organisations regarding motions and petitions to the Parliament and MSPs on issues of concern to the Jewish community at large. Also, the Council responds to consultations on a wide range of issues and all these responses are available on the Council's website, which has been expanded by the addition of new resources including a directory of the Scottish Jewish community, and now attracts an average of just under 15,000 hits a month. The website has been moved to a new domain at www.scojec.org name to improve "brand recognition" of the Council's name.

The Council continues to act as a Registered Body with the Central Registered Body of Scotland to enable communal organisations to meet the requirements of the protection of the Children (Scotland) Act and also to administer disclosure applications on behalf of BEMIS and the Scottish Iranian Association as well as the Scottish Interfaith Council.

A number of events have been held in smaller communities, including Aberdeen, Dundee and the Highlands and the Council has expanded *Four Corners*, its magazine for small communities, which won second place in the Board of Deputies of British Jews' annual media awards.

Events during 2007 included a visit to the Glasgow community by the new First Minister, Alex Salmond, during which he visited Calderwood Lodge Jewish Primary School and met with the leaders of a cross-section of communal organisations. At this meeting, he undertook to give sympathetic consideration to a request for assistance with security costs and reiterated that in Parliament the following day. As a result, the school is to receive around £10,000 to enhance security. The 2007 AGM was addressed by George Reid, the former Presiding Officer of the Parliament, who commended the Council for "grasping the outstretched hand of the Parliament and getting involved."

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REPORT OF THE BOARD OF MANAGEMENT OF THE COUNCIL (CONTINUED)

REPORT OF THE ACTIVITIES OF THE COUNCIL (CONTINUED)

(b) Outreach Project

During the year, the Council received a grant of £9,900 from the Scottish Executive supplemented by another grant from the Clore Foundation of £10,000 to support an outreach project for the scattered and isolated Jewish communities and individuals in the Highlands and Islands. A proportion of the staff costs relating to the Public Affairs Officer has been allocated to this project along with some administrative costs of the Council.

In addition, a grant of £350 was made to allow 16 members of the "Auschwitz Experience Group" to attend the Anne Frank Trust Awards Ceremony in London for their work at the Anne Frank and You Festival and Holocaust Memorial Day Events in Kirkcaldy in January 2007.

(c) Book Project

The Council also received a grant of £10,000 from the Scottish Executive to help defray the costs of a new edition of the book, *Scotland's Jews*. Here too, a proportion of the costs of the Public Affairs Officer and certain other administrative costs have been allocated to this project.

FINANCIAL REVIEW

From its core activities, the Council made a surplus of £5,348 (2006: deficit £1,466). Income from all sources was around 9% up at £27,335 compared with £24,990 in 2006 and expenditure amounted to £21,887 as against £26,456 in the previous year. However, £10,327 of costs were re-allocated to the two special projects being currently undertaken by the Council, consisting of the staff costs of £8,527 and the office costs of £1,800 shown as part of the expenditure of the projects. Without the reallocation of these costs, there would have been a deficit on the core activities of around £5,000.

The special projects are each showing a surplus at the end of 2007, £13,120 for the Outreach Project and £5,428 for the Book Project but both will have further expenditure in future.

INVESTMENT POLICY

The Board of Management retain any surplus funds with their bankers in an interest-bearing account.

RESERVES POLICY

Where possible, it is the intention of the Board of Management to maintain a broadly neutral position from year to year and the Council's reserves are kept at the necessary level to sustain this policy.

RISK MANAGEMENT

The main risk to the Council's activities is the non-guarantee of future funding from its communities and donors. This could have a significant impact on the ability of the Council to retain a full-time member of staff and the consequent potential lack of representation in the public arena.

INDEPENDENT EXAMINER

The independent examiner, Lewis J Osborne, Chartered Accountant, is willing to be re-appointed.

SCOTTISH COUNCIL OF JEWISH COMMUNITIES

REPORT OF THE BOARD OF MANAGEMENT OF THE COUNCIL (CONTINUED)

STATEMENT OF THE BOARD OF MANAGEMENT'S RESPONSIBILITIES

The Board of Management is required to prepare accounts for each financial period which give a true and fair view of the state of affairs of the Council as at the end of that financial period and of the income and expenditure of the Council for that period.

In preparing these accounts, the Board of Management is required to :-

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are in its opinion reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts;
- prepare the accounts on a going concern basis unless, in its view, based on the information then available to it, that basis of preparation would be inappropriate.

The Board of Management is responsible for the preparation of the accounts in accordance with the Charities and Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The Board of Management considers that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply.

The Board of Management is also responsible for taking reasonable steps both to safeguard the assets of the Council and to prevent fraud and detect fraud and other irregularities.

Approved by the Board of Management on 13 March 2008 and signed on its behalf by:

.....
Kenneth Collins
Chairman

SCOTTISH COUNCIL OF JEWISH COMMUNITIES

INDEPENDENT EXAMINER'S REPORT TO THE BOARD OF MANAGEMENT OF THE SCOTTISH COUNCIL OF JEWISH COMMUNITIES

I report on the accounts of the Council for the year ended 31 December 2007 which are set out on pages 7 to 9.

Respective responsibilities of board of management and examiner

The Board of Management is responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The Board of Management considers that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the Council and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the Board of Management concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention

1 which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and

to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations

have not been met, or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

LEWIS J OSBORNE
CHARTERED ACCOUNTANT
2 Falkland Avenue
Newton Mearns
Glasgow
G77 5DR

10 April 2008

SCOTTISH COUNCIL OF JEWISH COMMUNITIES

**INCOME AND EXPENDITURE ACCOUNT
(INCORPORATING STATEMENT OF FINANCIAL ACTIVITIES)
FOR THE YEAR ENDED 31 DECEMBER 2007**

	Unrestricted Funds	Restricted Funds	2007 Total	2006 Total	
		Outreach Project	Book Project		
Notes	£	£	£	£	
INCOMING RESOURCES					
Contributions from Scottish Executive	0	9900	10000	19900	0
Contributions from Communities	7203	0	0	7203	3771
Contributions from Board of Deputies	2500	0	0	2500	5000
Donations	9388	0	0	9388	4951
Ethnic Minorities Grant Scheme	2 7499	0	0	7499	9184
Other Grants	0	10000	0	10000	2000
Bank Interest	495	0	0	495	84
Sundry Income	150	0	0	150	0
Total incoming resources	27235	19900	10000	57135	24990
Resources expended					
Staff Costs	14110	5305	3222	22637	18553
Office and Telephone	1937	900	900	3737	1825
Travel	2639	0	0	2639	2495
Hospitality	726	0	0	726	290
Advertising, Printing and Stationery	1563	175	400	2138	2353
Affiliation Dues	405	0	0	405	330
Accountancy Fee	100	50	50	200	100
Seminars/Educational Meetings	0	350	0	350	42
Miscellaneous Expenses	43	0	0	43	104
Depreciation	364	0	0	364	364
	21887	6780	4572	33239	26456
NET SURPLUS/(DEFICIT) FOR YEAR	5348	13120	5428	23896	-1466

The notes on Page 9 form an integral part of these accounts

SCOTTISH COUNCIL OF JEWISH COMMUNITIES

BALANCE SHEET AS AT 31 DECEMBER 2007

	Notes	2007 £	£	2006 £	£
FIXED ASSETS					
Plant & Equipment - at cost		2285		2285	
Less : Accumulated Depreciation		<u>1778</u>		<u>1414</u>	
			507		871
CURRENT ASSETS					
Debtors	3	1066		500	
Cash at Bank		<u>27729</u>		<u>5544</u>	
		<u>28795</u>		<u>6044</u>	
CURRENT LIABILITIES					
Accrued Charges	4	1851		1810	
Deferred Income	2	<u>1200</u>		<u>2750</u>	
		<u>3051</u>		<u>4560</u>	
NET CURRENT ASSETS			25744		1484
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>26251</u>		<u>2355</u>
FUNDS					
General Funds					
Opening Balance		2355		3821	
Add/Less: Surplus/(Deficit) for Year		<u>5348</u>		<u>-1466</u>	
Closing Balance			7703		2355
Outreach Project Funds					
Opening Balance		0		0	
Add: Surplus for Year		<u>13120</u>		<u>0</u>	
Closing Balance			13120		0
Book Project Funds					
Opening Balance		0		0	
Add: Surplus for Year		<u>5428</u>		<u>0</u>	
Closing Balance			5428		0
			<u>26251</u>		<u>2355</u>

The Financial Accounts were approved by the Board of Management of the Council on 13 March 2008 and signed on its behalf by:

Kenneth Collins

Daniel H Clapham

The notes on Page 9 form an integral part of these accounts

SCOTTISH COUNCIL OF JEWISH COMMUNITIES

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2007

1. ACCOUNTING POLICIES

Basis of Accounting

The financial statements have been prepared under the historical cost convention, in accordance with the provisions of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 and the Financial Reporting Standards for Smaller Entities (effective January 2005).

Depreciation

Depreciation of tangible fixed assets is provided at the following annual rate in order to write off each asset over its estimated useful life:

Equipment	25% straight line
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Income

Income is accounted for on an accruals basis as far as it is prudent to do so.

Taxation

As a registered charity, the Council is generally exempt from Income Tax and Capital Gains Tax.

2. ETHNIC MINORITIES GRANT SCHEME

An amount of £9,500 was received by way of a grant from the Scottish Executive under the above scheme in two tranches of £4,750 and was applicable for the two years ending 31 March 2008.

The amounts deferred at the end of each financial year of the Council were as follows: -

2007	2006
£	£
<u>1200</u>	<u>2750</u>

3. DEBTORS

	2007	2006
	£	£
Contributions from Communities	<u>1066</u>	<u>500</u>

4. ACCRUED CHARGES

	2007	2006
	£	£
Independent Examiner's Fees	200	100
PAYE	1612	1667
Telephone	39	43
	<u>1851</u>	<u>1810</u>