



Scottish Council of Jewish Communities

SCoJeC Internship Scheme

The SCoJeC Internship Scheme is designed to provide an insight into graduate level work for undergraduates and recent graduates. At the beginning of each internship, the student will be given an induction including an introduction to the overall purpose of the Council, as well as an explanation of the different functions within it.

Interns will be given a real life project to carry out, through which they will gain insight into the knowledge and skills needed to function successfully in that particular area of work. Interns will also be asked to carry out other useful tasks within the general activities of the Council.

Interns will be required to keep a journal of their experiences and what they have learned from them, and will receive regular feedback on their performance. Interns should be able to communicate valuable insights about the requirements of working within an organisation and evidence to future employers their successful contribution to a particular project.

The Council will pay each intern re-imbusement of £150 per week to cover the intern's expenses.

Eligible applicants: Undergraduates or recent graduates.

Internship period: one month, extended by mutual agreement.

Essential attributes

- Confident working independently
- Professional, friendly manner
- Articulate with excellent communication skills in speech and writing
- Analytical
- Good research and writing skills
- Computer literate

Desirable attributes

- Demonstrable interest in Scottish politics or the Scottish Jewish community

Essential experience

- Experience of teamwork
- Independent research
- Committee involvement

Desirable experience

- Prior engagement within a Jewish community
- Prior engagement of public relations or outreach activities

Further information: For more information or to apply for the internship scheme please contact scojec@scojec.org / 0141 638 6411.